

Ryan George

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PROFESSIONAL SUMMARY

Business Administration student with demonstrated versatility across IT operations, financial analysis, and business process optimization. Track record of quickly adapting to new business functions, identifying improvement opportunities, and delivering measurable impact through data analysis and stakeholder collaboration. Seeking rotational program to develop cross-functional expertise while contributing to organizational goals.

EDUCATION

Champlain College

Bachelor of Science, Business Administration

Burlington, VT

Expected May 2026

- GPA: 3.7 (4.0 scale)

PROFESSIONAL EXPERIENCE

Symetra

IT Asset Management Intern

Remote

May 2025 - August 2025

- Drove asset lifecycle optimization by analyzing performance data across 500+ devices, building reporting framework that identified productivity constraints and established roadmap for API integration with enterprise systems.
- Partnered with IT leadership to automate 36-month hardware refresh reporting, reducing manual reporting time by 40% and improving decision-making speed for capital expenditure planning.
- Identified \$14,400 in annual telecommunications savings by analyzing usage patterns across user segments and presenting data-driven plan recommendations to stakeholders.
- Adapted quickly to proprietary asset management platforms, demonstrating ability to learn complex technical systems and translate findings into business value.

Behavioral Health RCM Solutions

Business Operations Intern

Remote

June 2024 - August 2024

- Reduced cross-functional communication gaps by 30% through stakeholder alignment initiative, conducting weekly sessions with 5+ department managers to standardize reporting terminology and business processes.
- Created operational documentation suite covering productivity tools, workflows, and security procedures, accelerating new hire onboarding and knowledge transfer across the organization.
- Evaluated enterprise email security solutions (Barracuda, Mimecast, Proofpoint) and delivered cost-benefit analysis to leadership, demonstrating analytical approach to vendor selection and risk management.
- Proactively identified process improvement opportunities across multiple business functions, showcasing initiative and business acumen beyond assigned responsibilities.

TeleBright Software Corporation

Client Account Manager

Rockville, MD

June 2019 - October 2021

- Managed financial operations for 2,000+ telecommunications accounts, improving record-keeping accuracy by 10% through advanced Excel analysis and ERP system optimization.
- Resolved 10,000+ cost allocation discrepancies by analyzing payment data and coordinating with enterprise vendors including Lumen, AT&T, and Verizon.
- Automated monthly financial reporting processes, eliminating 10+ hours of manual work and improving data accuracy for stakeholder decision-making.

TECHNICAL PROJECTS

Cross-Club Gaming Tournament & Event Management | Looker Studio, Start.gg, Google Workspace, Notion

October 2025 - November 2025

- Project managed collaborative 20+ attendee esports tournament, coordinating 10+ stakeholders including Media Services, Event Center staff, and external licensing partners.
- Designed automated attendance tracking dashboard in Looker Studio analyzing 400+ data points across attendance patterns and engagement metrics to inform future event planning decisions.
- Developed comprehensive project documentation including risk matrices, staff schedules, and operational procedures while managing event budget and SGA compliance requirements.

LEADERSHIP & INVOLVEMENT

Champlain College Anime Club

Burlington, VT

President

August 2023 - Present

- Lead 50-member student organization, managing university relations, event planning, budget administration, and member engagement strategies.
- Built analytics dashboard tracking 400+ data points across attendance and programming to inform evidence-based decision-making for club activities.
- Coordinated cross-organizational gaming tournament with 20+ participants, managing stakeholder relationships across multiple campus departments and external licensing partners.

TECHNICAL SKILLS

Technical Skills: Python, PowerBI, Tableau, Looker Studio, Microsoft Excel (Advanced Functions, Pivot Tables, VLOOKUP, Data Analysis)

Business Systems: ServiceNow, Zendesk, JIRA, Confluence, Atlassian, Microsoft 365, ClickUp

Methodologies: Agile, GAAP, Supply Chain Management, Financial Analysis